



NAPLES CLASSICAL ACADEMY

Minutes for Meeting of the Board of Directors

November 4, 2020 at 6:00 P.M.

5425 Juliet Blvd, Naples, FL 34109 - Also available via Communications Media Technology.

Members in Attendance

- Matthew Mathias
- Tim Hall (call-in)
- Bill Truog (call-in)
- Derrick Ayers (arrived at 6:12 P.M.)
- Holly Miller

School Personnel in Attendance

- Erika Donalds
- John Brunner

Members Absent

- Mark Russo

1. Meeting Called to Order
 - a. Mr. Mathias called the meeting to order at 6:06 P.M.
2. Attendance taken.
3. Community Comments: none
4. Motion to approve board meeting minutes from 10/14/20 and 10/22/20 made by Tim Hall.
 - A. Seconded by Holly Miller.
 - B. Vote: unanimous.
5. Chairman's Report: Mr. Mathias has nothing new to report.
6. Executive Director's Report: Mrs. Donalds provided an update on construction permitting and traffic control issues. The first lottery will occur on January 5th; registration is online; parents have three weeks to complete the process or make significant progress. Mrs. Donalds explained the main sources of funding for charter schools; Naples Classical can expect some revenue from the Collier County tax referendum. A preliminary view of the NCA teacher salary schedule was presented; final board vote will take place at future meeting. Collier teacher salaries are very competitive among Florida districts.
7. Treasurer's Report: Mr. Hall provided an update on the school's current debt, cash in bank, and student applications received.
8. Principal's Report: Mr. Brunner has visited Jacksonville Classical Academy, another Optima Foundation school, to view operations and consult with administration. There are several upcoming parent information meetings. Tim Hall offered to make introductions at a local pre-school. Mr. Brunner plans to attend the Hillsdale Job Fair in February.
9. New Business
 - A. Motion to approve John Brunner as payer in line with budgeted costs made by Tim Hall. [Board discussed internal controls for large dollar amount purchases. Optima to provide proposed policy revision at next board meeting, adding second signer requirement for expenses over \$25,000.00.]

- i. Seconded by Holly Miller.
 - ii. Vote: unanimous.
 - B. Motion to approve conflict waiver as presented made by Tim Hall.
 - i. Seconded by Holly Miller.
 - ii. Vote: unanimous.
 - C. The board discussed how to determine an appropriate selling price for outparcels, which front the future school building. Discussion included limited use of current zoning, finding purchaser that is consistent with proximity to a K-12 school, and pending appraisal. Board will await appraisal figure before negotiating price with any potential buyers.
 - D. Mrs. Donalds gave some background on school parent organizations, and how Jacksonville Classical Academy has initiated a parent-teacher coalition. Board asked questions. Mr. Brunner will consult with other BCSI schools for feedback.
 - E. The board has already approved a Finance Committee Charter. Membership process for Finance Committee may mirror the governing board new member timeline. Mrs. Donalds will review.
10. Motion to approve 2100 Admission of Students [Registration] made by Holly Miller.
- a. Seconded by Derrick Ayers.
 - b. Vote: unanimous.
11. Board Comments: Mr. Hall- impressed with how Optima has worked with the board. Dr. Miller- excited to attend the Hillsdale board conference and bring back information.
12. Next board meeting scheduled for December 2, 2020 at 6:00 P.M.
13. Motion to adjourn made by Holly Miller at 8:02 P.M.
- a. Seconded by Derrick Ayers.
 - b. Vote: unanimous.