



Minutes for Regular Meeting of the Board of Directors

May 5, 2020 at 6:00 P.M.

Due to COVID-19, meeting held via Communications Media Technology: Join Zoom Meeting

<https://zoom.us/j/94171759222?pwd=R0tNMVVFd3NaVjNPWEEoU3VXVERNUT09>

Meeting ID: 941 7175 9222

Password: 2abgM5

Members in Attendance

- Matthew Mathias
- Tim Hall
- Derrick Ayers
- Holly Miller [non-voting]

School Personnel in Attendance

- Erika Donalds

Members Absent

- Bill Truog
- Mark Russo

1. Meeting Called to Order

- a. Mr. Mathias called the meeting to order at 6:02 P.M.

2. Attendance taken.

3. Community Comments

- a. No community comments.

4. Approval of March 17, 2020 Board of Directors Meeting Minutes.

- a. Motion to approve the March 17, 2020 minutes.
- b. Motioned by Tim Hall.
- c. Seconded by Derrick Ayers.
- d. Vote: unanimous.

5. Chairman's Report

- a. Mr. Mathias reviewed the progress of school site evaluation. Wetlands issues have caused some properties to be eliminated. Since COVID-19 has delayed zoning approvals, sites with zoning remedies required have been removed from consideration.
The principal search has yielded thirteen candidates and one has recently met with Hillsdale College. Hillsdale deemed the individual a good fit for NCA leadership, citing the candidate's extensive knowledge of and direct experience with classical education and school leadership. Mr. Mathias encouraged board members to continue to network for private donations to the school; loans will be considered, as well.

6. Executive Director's Report

- a. Mrs. Donalds provided an update on board member clearance and training. Hillsdale training at the college has been canceled due to COVID-19 and information on the November training is pending.

Mrs. Donalds reviewed a timeline of upcoming milestones related to the school facility, construction financing, and hiring. Potential sources of financing were outlined, including bond financing and private loans.

The roles and responsibilities of a School Operations Manager were explained by Mrs. Donalds; the plan is to hire this employee by December.

Possible dates for board to meet with the principal candidate were presented and discussed.

7. Policies “Series 2000-6000”

- a. Motion to approve Policies “Series 2000-6000.”
- b. Motioned by Tim Hall.
- c. Seconded by Matt Mathias.
- d. Vote: unanimous.

8. New Business

- a. Mrs. Donalds presented the preliminary budget for fiscal year ending June 30, 2021.
- b. Cash projections were reviewed. Deadline for future funding is July 1, 2020.
- c. Contract and Check-Writing Authority
 - i. Motion to grant Matthew Mathias, Chairman, and Erika Donalds, Executive Director, contract and check-writing authority.
 - ii. Motioned by Tim Hall.
 - iii. Seconded by Derrick Ayers.
 - iv. Vote: unanimous.
- d. Hillsdale College Contract with Naples Classical Academy. The board discussed the new contract template with Hillsdale, and process to “certification” by the Hillsdale. NCA will need to earn and maintain certification through its performance.
 - i. Motion to approve the contract with Hillsdale College.
 - ii. Motioned by Tim Hall.
 - iii. Seconded by Derrick Ayers.
 - iv. Vote: unanimous.
- e. Advisory Board concept and timeline for establishment were discussed by the board. Plan for committees, parent groups, and advisors was examined and members agreed to bring back at a later date for final setup.

9. Board Meeting Schedule: board agreed to meet next on June 16, 2020 at 6:00 P.M.

10. Board Comments: Mr. Hall thanked Mrs. Donalds for her well-developed presentation; Mrs. Donalds thanked her team at The Optima Foundation. Dr. Miller shared thoughts on parents’ excitement for a new school, particularly in light of homeschooling during COVID-19 closures. Mr. Mathias thanked everyone for their patience, and believes governance process will become more streamlined when school is operational.

11. Motion to adjourn at 7:44 P.M.

- a. Motioned by Tim Hall.
- b. Seconded by Derrick Ayers.
- c. Vote: unanimous.